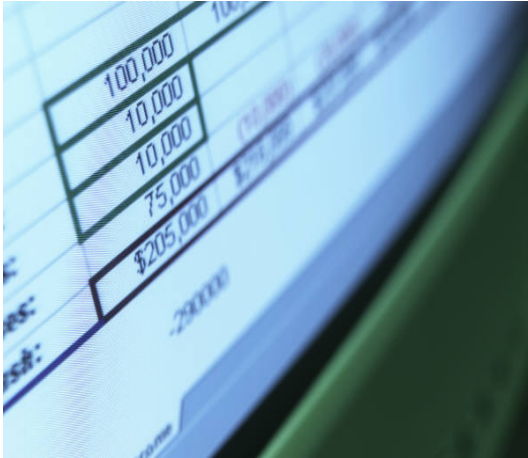


# TEMPLE COLLEGE



## EXCEL

ITSW 1022

## \$88

Learn how to create a spreadsheet. You will learn concepts of spreadsheet functions to create formulas, charts, graphs and reports. Enter and edit data within a spreadsheet, mathematical functions, and create and design macros.

CEU's: 0.8

**Wednesdays, October 14 & 21 - 5:45-9:45pm**

or

**Wednesday & Thursday, November 18 & 19**

**- 8am-12pm**

### *Easy Ways to Register:*

**By phone:** with your credit card call the Community Education Office at (254) 298-8616 & 298-8625

**In Person:** Temple College Downtown Center, 101 N. Main St. (corner of Adams & Main St) Monday through Thursday 8AM-5:30PM & Fridays 8AM-Noon

**By Mail:** Mail your check or money order along with a completed registration form to: Community Education, Temple College, 2600 South First Street, Temple, TX 76504-7435

**Via Internet:** Register at [www.templejc.edu](http://www.templejc.edu)

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